



Mid-Coast Water Planning Partnership

COORDINATING COMMITTEE

DRAFT Conference Call Notes

September 20, 2017, 2 – 4 pm

Next Meetings:

Coord. Committee: Oct 11, 1 – 4 pm, Newport City Hall

Partnership: Nov 14, 4 – 7:30 pm, Health Ed Ctr, Newport

ACTION ITEMS:

- Send info to Study Groups outlining plan to prepare presentations for Partnership mtg. – Jeanne
- Filling Coordinating Committee vacancies –
 - o Forestry – Harmony to call Kami Ellingson
 - o Academic – defer discussion for 10/11 meeting
 - o Student – defer discussion for 10/11 meeting
- Field Tour 9/29
 - o Send rsvp count to Tim – Harmony
 - o Send to Tim 1 page on Gibson Farms – Alan
 - o Invite OSU Extension Svc. to tour - Alan
- Field Tour 11/9 – contact Adam Denlinger – Jeanne
- Pursuing Opportunities – Finalize document and post on website – Jeanne/Harmony
- Posting announcements – referred to C/O Committee

Outstanding Items from 8/23 Meeting

- Chamber of Commerce info re tourist volume – Tim to send to Suzanne
- Outreach to small water districts – Harmony/Caroline/Adam
- Outreach strategy to statewide groups – Communication & Outreach Subcommittee
- Funding – breakdown of costs – share with Coordinating Committee at future meeting – Tim
- Contact universities/colleges to see if they have resources we could tap – OSU/UO Tim; OCCC Shirlene

Participants:

- Tim Gross, Co-Convener, City of Newport
- Wayne Hoffman, MidCoast Watersheds Council
- Alan Fujishin, Gibson Farms
- Jitesh Pattni, ODFW

Unable to Attend:

- Harmony Burrignt, Co-Convener, OWRD
- Adam Denlinger, Seal Rock Water District
- Caroline Bauman, Economic Development Alliance of Lincoln Co.
- Stan van de Wetering, Confederated Tribes of Siletz Indians
- Jackie Mikalonis, Governor's Office, Regional Solutions Team
- Terry Thompson, Lincoln County Commissioner
- Charlie Plybon, Newport Surfrider Foundation
- Rick McClung, Jim Tooke, City of Yachats
- Deborah Wilkins, USFS, Hebo Ranger Dist.

Project Team in Attendance:

- Suzanne de Szoeki, GSI Water Solutions
- Ingria Jones, GSI Water Solutions
- Shirlene Warnock, Innovative Growth Solutions
- Jeanne Nyquist, Innovative Growth Solutions
- Shirlene Warnock, Innovative Growth Solutions

Discussion Notes

Study Group (SG) Meetings

- Meetings held on September 12 and 13 in Newport were well attended:
 - Water Quantity 11 people
 - Water Quality 16 people
 - Ecology 18 people
 - Built Systems 11 people
- Participants gave good feedback and input.
- GSI did a great job on the draft reports. Overall suggestions for next iteration of the reports:
 - Provide a high level summary in the front of the report that ‘tells the story’ of the topic as it relates to water resources in Mid Coast.
 - Provide lower level of detail in document – send detailed information to Appendix.
 - Take a balanced approach to describing issues.
 - Participants also provided content suggestions.
- Study Groups discussed how to present the technical reports to Partnership. Wayne Hoffman offered a suggestion that the November 14 Partnership meeting include presentations by each of the Study Groups, followed by an ‘exhibit’ session. All of the Study Groups liked this idea. Participants volunteered to help develop the presentations and exhibits (see attached).
- Coordinating Committee discussed the presentation strategy and offered the following:
 - All of the groups should include local representation. We need additional volunteers for Water Quality.
 - GSI will handle the presentation on ‘Context’ and will provide a suggested outline for each of the topics (Water Quantity, Water Quality, Ecology, Built Systems)
 - SG volunteers will develop a 5-7 min. presentation, as well as prepare exhibits.
 - Wayne offered that we can use graphics in the report as exhibits. He can arrange to enlarge the graphics on plotter.
 - Wayne suggested developing a fish/habitat lifecycle diagram or poster to tell the story.
 - Wayne also reported that he sent some additional info. to GSI following the SG meetings. He will send info. on ecological functions to Ingria.
- Ingria provided a brief outline of the ‘Context’ report that GSI is developing:
 - Introduction, objectives, terminology
 - Population
 - Natural Resources
 - Economy
 - Use of Water
 - Overview of state and federal regulations
 - Overview of planning area climate and weather
- Wayne suggested that GSI highlight the overlap between the reports – i.e. management of upper watersheds impacts summer flows; relationship of biotic habitats; temperature and water quality as determinant of habitat suitability.

- Next Steps –
 - GSI is reviewing Study Group notes. These should be finalized next week and will be sent to Study Group members and posted on Partnership website.
 - GSI will continue to develop next iteration of the reports. They anticipate sharing the next draft with Study Groups October 31 for review/feedback.
 - Study Groups will need review reports and provide feedback in 3-4 days so that GSI can prepare the final draft reports and get them to the Partnership for review November 7.
 - Volunteers from the Study Groups will have from Oct 31 – Nov 10 to prepare presentations and exhibits for the Nov. 14 Partnership meeting.
 - Jeanne will send information to Study Groups outlining next steps / schedule for preparing reports/exhibits for Partnership meeting. She will also contact potential additional members for the group that is working on the Water Quality presentation.

Preparation for Partnership Meeting – November 14

- Next Partnership Meeting is scheduled for November 14, 4 – 7:30 pm at Pacific Samaritan Health Education Center in Newport. Note: We will probably extend the meeting 30 minutes, given the objectives of the meeting.
- Primary objectives for the meeting are:
 - Review Technical Reports
 - Review plan and schedule for next steps (Steps 3 and 4) in the planning process
 - Announcements and updates, including update on funding pursuits
- Draft outline of the meeting:
 - 4:00 General Session: Presentation of draft technical reports – GSI and SG’s (each report to be about 5 – 7 min plus time for a few questions)
 - 5:15 Exhibits
 - 6:00 General Session
 - Discussion following exhibit session
 - Updates – funding, etc.
 - Review plan and schedule for planning steps 3 and 4
 - Communication & Outreach report
 - 7:30 Close
- Next Steps:
 - Jeanne to send out more detailed info. on plan for Partnership meeting and timeline to prepare presentations and exhibits.

Coordinating Committee Membership

- 'Academic' Position – Shirlene reported that Maryann Bozza, OSU Hatfield Marine Science Center, is not able to fill John Stevenson's vacancy as she cannot commit the time right now. The Committee discussed a number of alternates (Margaret Matter, ODA; DOGAMI; PNW Lab; Valerie Grant, OSU Extension Svc.). The Committee decided to defer this discussion to the October 11 Coord. Committee meeting when more members will be present. In the meantime, Alan Fujishin will invite OSU extension staff to the Field Tour on September 28, which could potentially generate some interest in the vacancy.
- 'Student' Position – Shirlene reported that Maryann Bozza sent a notice out to her contacts at OSU to solicit interest from students. We received one application from a student based in Corvallis. The applicant is well qualified, but she does not live on Mid Coast. The Committee members present preferred to look for a student who lives in the area. Shirlene will invite the OSU applicant to attend the Field Tour on September 28 and will continue to solicit applications from interested students in hopes of finding someone who lives in the area.
- 'Forestry' Position – Harmony sent a report that she has not been successful in reaching Deb Wilkins to see if Leah Tai could join the Committee. The Committee determined that Harmony should contact Kami Ellingson, USFS, to see if she has the time and is interested in filling this vacancy.

Funding – Tim Gross provided an update on funding:

- Oregon Community Foundation Grant – the Partnership was awarded a \$20,000 grant. The focus of the grant is to provide funding to non-profits and others who need funding so that they can participate in the Partnership. We will need to designate a committee of 3-4 people within the Partnership who can develop a criteria, solicit funding applications, and make recommendations to the Coordinating Committee regarding distribution of the funds. This will be on agenda for October 11 Coordinating Committee agenda.
- Meyer Memorial Trust (MMT) – Decision on our MMT grant is expected in October. We have a 'good chance' of receiving this grant award. MMT is also considering assisting with providing community survey services through Oregon Kitchen Table.
- US Army Corps of Engineers (CoE) – We are working with CoE to update the scope of our application for technical assistance.

Field Tour – September 28

- Tim Gross, Alan Fujishin, and Caroline Bauman are organizing the Field Trip. Agenda includes:
 - 12:45 Meet at City of Newport Lower Big Creek Dam/Water Treatment Plant 2810 NE Big Creek Road, Newport, Oregon – we will have vans for transportation.
 - 1:00 Stop 1 – Gibson Farms
 - 3:00 Stop 2 – Siletz Gauging Station
 - 3:35 Stop 3 – Siletz River Intakes
 - 4:35 Stop 4 – Big Creek Reservoirs
 - 5:00 Optional Social and tour – City of Newport Membrane Filtration Water Plant

- Tim is developing the Field Tour Info Packet. Alan will send Tim a 1-page description of Gibson Farms.
- IGS will bring snacks / water for the vans.
- An email blast went out to the Partnership on 9/19 reminding them to sign up. Harmony will check RSVPs and let Tim know how many to expect.
- Jeanne and Shirlene will be available to drive vans.

Field Tour November 9

- Adam Denlinger has volunteered to lead this tour. Jeanne will connect with Adam to see what support he needs.

Pursuing Opportunities

- The Committee reviewed and approved the final 'Pursuing Opportunities' document developed by Harmony. Jeanne will remove the word 'Proposal – Draft for Discussion' and finalize the document. Harmony will post on the Partnership website.

Communication and Outreach Committee – Harmony sent a report for discussion by the Committee:

- Outreach to small Water Dists. - Harmony is working on outreach strategy to small water districts – consulting with Caroline Bauman, Adam Denlinger and Lincoln Co.
- Partner Announcements – We are looking for an efficient way to pass along Partner announcements of pertinent meetings and information. Harmony identified 3 potential options:
 - 1) Email Blast - Project Team puts out an email blast every 2 weeks to include announcements that have been submitted.
 - 2) Facebook – Partners post announcements / information to Partnership FB page.
 - 3) Google – We could set up a 'Google Groups' site that Partners could post information to. Google would ping Partners when new information is posted.
 - 4) Post on Partnership website via Tim's assistant. (this option was identified by the Coordinating Committee)
- Committee discussed the options, agreeing that we need an efficient way for Partners to share information. The Committee discussed the topic and raised some questions.
 - Do postings need to be moderated to ensure that they are relevant and appropriate? While options 2 and 3 would be easiest for Partners to create their own postings, there is the risk that someone may create inflammatory postings or flood the site with copious information on a topic. Moderating postings would take time, which reduces efficiency.
 - What is the criteria for postings? The following criteria were suggested:
 - Must be of benefit to overall Partnership.
 - No positions are advocated.

- Others?
 - Options 1 and 2 provide 'moderation' of postings but require administrative time.
- Next Steps: The Coordinating Committee referred this item to the Communication and Outreach Committee to develop a recommendation.

Items for Coordinating Committee Meeting October 11

- Update on development of Technical Reports
- Preparation for Partnership Meeting – Nov. 14
- Field Tour – Nov. 9
- Funding – status of grants, distribution of funds, funding pursuits
- Define outcomes thus far – Project Team & Coord. Comm.
- Communication & Outreach
 - Recommended process for posting Partnership announcements
 - Process to vet communication messages