***Mid-Coast Water Planning Partnership***

***Coordinating Committee Call Notes***

November 14, 2019

1. **Welcome: Attendance**

**Adam Denlinger** – Seal Rock Water District

**Alan Fujishin** – Gibson Farms

**Emily-Bell Dinan** – Lincoln Soil and Water Conservation District

**Penelope Kaczmarek** – Resident of Siletz

**Sarah Means** – State Government

**Harmony Burright** – Oregon Water Resources Department

1. **Step 3 Updates**

Adam Denlinger (Muni/Special Districts):

The group is meeting every other week throughout the end of the year to complete Step 3. Last week they decided the 5 significant issues they want to tackle are: Water quantity, quantity, infrastructure, financing and regional collaboration. Water Quantity will go first, and they will do one template per meeting after that.

Emily-Bell Dinan (Instream/Ecology):

The group walked through the logic behind Step 3 and an example of using temperature as the issue. Emily-Bell is going to send out a survey soon to gather topics from the group. Emily stated that the IEWG is going to aim to do 6-10 templates.

Alan Fujishin (Self-Supplied):

Focus Issues include: Water Quality, Conservation, Water Quantity Vulnerabilities and Opportunities. At their last meeting the group completed statements 1-3 and set to complete statement 4 (infrastructure) next meeting. They are assisting Alexandria in planning the January Partnership meeting.

*Final takeaways:* The CC supports the idea of having a folder to memorialize the Problem/Issue Statements that do not reach consensus. Note how close each statement was to reaching consensus and memorialize them accordingly. Statements closest to consensus will go on to the Coordinating Committee for review.

1. **Vacancies on the coordinating committee and Charter phrasing**

Issues regarding vacancies

* Current roster/vacancies: 1 more member than the 15-member limit set by the Charter.
* Charter provides for the Conveners/Project Team to recommend CC replacements when vacancies occur, it has no provision to replace CC members for reasons of non-participation.
* A full/participatory CC is critical to the legitimacy of both process and plan.

Solutions

* An email will be sent out gaging current members availability to attend all future meetings.
* Once member availability has been assessed, the project team will solicit suggestions from the CC to fill existing vacancies.
* CC approved filling the Student vacancy, Emily-Bell offered assistance if needed.
* CC will likely need to amend the Charter to define and address non-participation by CC members. We will discuss this on the next call.

1. **Communication and Outreach Working Group Discussion**

Harmony said coordination was a struggle without a specific task. The StoryMap is going to be a big communication/outreach piece for Step 3. Alan suggested that Alexandria identify specific tasks for communication and outreach and then solicit help.

1. **RFP for Facilitation/Plan Writing**

Kaety Jacobson, Ann Mooney, Harmony and Alexandria have been writing an RFP for a Facilitator/Plan Writer that will hopefully be coming on as we finish Step 3 and they will be designing Steps 4 & 5. Keep an eye out for an update on that before our next call.

1. **Action items (Everyone)**

* We likely be asking for feedback on the RFP for Facilitation/Plan Writing before our next call so keep an eye out for that.
* Project team (Alexandria) will be sending out an email to gage everyone’s availability to attend our one mandatory meeting a month. If you are unable to make them consistently please indicate if you would be willing to resign so that we can assess vacancies.

**Action Items (Working Group Leaders)**

* The deadline to have Problem/Issue Statements to the CC for review: January 20th, 2020.

**Action Items (Project Team)**

* CC approved filling the Student Vacancy come back to the next meeting with candidates