

Notes from Coordinating Committee Meeting, July 15, 2019

In attendance from the Coordinating Committee were Kaety Jacobson, Ann Mooney, Tim Gross, Harmony Burrigh, Jim Tooke, Emily-Bell Dinan, Matt Thomas, Penelope Kaczmarek, and Adam Denlinger. Also attending was Lee Ann Prchal.

Hiring Process and decision – Adam Denlinger

Adam reported on the Water Planning Coordinator hiring. He said they made a decision to hire through Barrett Business. Seven applications were received and screened down to three. Ann, Tim, Harmony, and Adam interviewed the three candidates by phone and then in person. They chose Alexandria Scott, pending background and references check. She will report to the Seal Rock Water District office and work 20-30 hours/week at \$25/hour. The earliest she would start will be in two weeks.

Emily-Bell said she is excited to have an energetic person who has dedicated time.

Harmony said we need to come up with an onboarding plan for Alexandria. Emily-Bell and Ann both offered to help.

Budget review and discussion – Co-conveners

Harmony said the budget is \$200,000 less than was requested, so adjustments will need to be made. Each group needs to figure out what they can do and how to allocate their funds. Harmony shared the budget (see email attachments). She asked if the categories looked good.

Ann asked if this includes design, outreach, and plan-writing costs.

Tim said it remains to be seen what the new coordinator can do. The goal is to do busy work, outreach, communication, and coordinating. This person will be the hub. We might need consultants later. We will need to talk about this as we go along.

Harmony asked everyone where the bulk of expense is and where should it go?

Emily-Bell Dinan said in her experience, meeting facilitation is a big part. Research and writing are also a big part.

Jim Tooke thinks there is room for savings with facilitation. He asked about Phase 2 for OKT. Harmony said “solutions” is Phase 2. Jim said \$4000 will be coming from the City of Yachats.

Penelope said the categories look good. She is interested in money going toward further study of a regional water source. Tim said this will be during the Solutions phase, Task 4.

Ann said this looks good for a start. She thinks the cost of the remaining meetings will cost more than what’s listed. She does facilitation and charges more than \$5-10,000 per meeting. She said we need to be clear what we want from a facilitator – meeting notes, recordings, etc.,

and said we should use the Planning Coordinator to the fullest extent possible. We don't want to pay facilitators to do something the Planning Coordinator can do.

Kaety said she has also been a facilitator and the cost depends on what you need from the facilitator. She suggested sending someone for training for facilitation. She thinks the cost would be worth it and said there aren't a lot of facilitators in this area, so this would be beneficial to the community. She also said she thinks outreach is important to tell the community about the partnership.

Kaety also said that the County has put money toward water planning. How much depends on what we are talking about. They have money they can throw into the pot toward the Partnership, although it is not exclusive to the Partnership. When we get to actually talking about doing something toward the regional end, such as planning, studies, follow-up, or actually looking at regional solutions, there is a separate pot of money they can tap into for something specific. It depends on the scope of work and what is being looked at.

Adam said we need to consider what's needed and have another discussion in August.

Harmony said we will need to dig in to all this more later. She will send a Doodle poll to determine when to have the next meeting.

Meeting was adjourned.