

Mid-Coast Water Planning Partnership
Coordinating Committee Agenda

Date: Friday, November 4, 2016, 1 pm – 4 pm
Location: Newport Recreation Center, Room 117, 225 SE Avery, Newport, Oregon
Conveners: Tim Gross, City of Newport and Harmony Burrigh, Oregon Water Resources Dept.
Consultants: Facilitation: Jeanne Nyquist and Shirlene Warnock, Innovative Growth Solutions
Technical: Adam Sussman, GSI Water Solutions

Objectives:

- Form the Committee and provide opportunity for members to get acquainted.
- Orient the Committee to the framework and structure of the Partnership.
- Identify elements of the Charter / Governance Agreement (present template).
- Discuss broad scope for the work plan and how we will develop it.

Outcomes:

- Membership of Coordinating Committee identified.
- Charter template with some of the sections filled in as first draft.
- Initial understanding of work plan process

Agenda: 3 hour meeting (180 minutes)

1:00	Welcome and Introductions	Tim and Harmony
2:00	Review Policy Guidance and Structure of Partnership <ul style="list-style-type: none">• Review requirements of grant, IWRS, State Law• Review the Partnership structure and Planning steps	Jeanne and Shirlene
2:30	Charter Development	Jeanne and Shirlene
3:15	Work Plan – Overview of Scope and Process	Adam
3:45	Wrap up and identify next steps	
4:00	Close	

Outline of Future Meetings

2nd Coordinating Committee Meeting

November 18, 1 – 4 pm

Objectives:

- Review / revise work accomplished at first meeting.
- Develop draft decision making guidelines (part of Charter).
- Begin to outline the work plan.
- Plan for the November 30 meeting of the Partnership.

Outcomes:

- Charter outline (i.e. purpose, structure/roles, decision-making) developed for review with Partnership on Nov. 30.
- Issues and educational items for Partnership discussion on Nov. 30.
- Agenda and roles defined for Nov. 30 Partnership meeting.

Partnership Meeting 2

November 30, 2016, 4-7 pm

- Present progress on the rough draft Charter for discussion and input.
- Frame and discuss key water issues and begin educational process.
- Forecast scope of work plan and describe how it will be developed.

Outcomes:

- Charter input – for further refinement by Coord. Committee.
- Initial identification of key water issues.
- Outline of work plan and process for developing it