



Mid-Coast Water Planning Partnership

COORDINATING COMMITTEE

Meeting Notes

January 13, 2017, 9:00 am – 12:00 pm

Newport Recreation Center

NEXT STEPS

- Work Plan: GSI to update work plan and connect with project team (week of 1/16 to discuss).
- OSU - Deb Wilkins will connect with Jim Adler to schedule a meeting with the OSU professor.
- Charter: Provide additional suggested edits to draft charter by 1/18/17 to: jeanne@innovativegrowthsolutions.com
- Outreach:
 - Harmony will send the current handout to help with outreach.
 - Everyone, review contact list, send Harmony edits.
 - Adam D. will reach out to Water Districts.
 - Deb will help connect with the Federal agencies.
 - Jackie will help connect with the federal elected officials.
 - Terry will keep state legislators informed.
 - Harmony will follow-up with CJ about outreach to industry and the business community.
 - Harmony will send contact information to those who offered to help with outreach.
- Partnership Meeting: January 25, 2017 at: **Rogue Brewers on The Bay**: 2320 OSU Drive, Newport, OR 97365
 - Brewery Tour 3:00 – 4:00 pm (Hosted by Rogue Brewery)
 - Dinner Meeting 4:00 -7:00 pm (Hosted by City of Newport),
 - After Social 7:00 – 9:00 (Hosted by IGS)
 - Everyone - call partners to invite/remind them to the 1/25/17 meeting.
 - Think about who can speak to benefits of partnership – Local folks? Let Harmony know by 1/17/17
- Next Coordinating Committee meeting, Feb. 10, 2017, 9am –

Participants:

- Wayne Hoffman, MidCoast Watersheds Council
- Adam Denlinger, Seal Rock Water District
- Tim Gross, Co-Convener, City of Newport
- Harmony Burrig, Co-Convener, OWRD
- Deborah Wilkins, USFS, Hebo Ranger Dist.
- Jackie Mikalonis, Governor's Office, Regional Solutions Team
- Jitesh Pattni, ODFW
- Terry Thompson, Lincoln County Commissioner
- Tia Cavender– Chase Park Grants

Unable to Attend:

- Alan Fujishan, Gibson Farms
- James Adler, Yachats Valley resident
- Rick McClung, City of Yachats
- Charlie Plybon, Newport Surfrider Foundation
- John Stevenson, OSU, Oregon Sea Grant
- C. J. Drake, Georgia Pacific
- Stan VandeWetering, Siletz Tribal Council

Project Team in Attendance:

- Suzanne de Szoeki, GSI Water Solutions
- Shirlene Warnock, Innovative Growth Solutions

12pm Newport Recreation Center. Room TBD.	
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- Next Project Team call – 1/23/17 @ 10 am.

Discussion Notes: January 13, 2017

Meeting Objectives:

- Continue to develop draft Charter.
- Further develop work plan.
- Identify next steps in education and outreach.
- Plan for Partnership Meeting January 25.

Meeting Guidelines:

- Future focused
- Spirit of togetherness
- All viewpoints matter
- Strive to understand
- Practice patience
- Seek win-win
- Identify yourself
- Help us stay on track
- Be present

Welcome/Announcements

Announcements:

- Wayne Hoffman – Bill passed in Congress to provide funds to upgrade public water systems - over \$1 billion for the Country – how do we incorporate this in the process?
 - Tim Gross responded that the funds are for \$50 million+ type projects that are shovel ready. Timeframe not realistic for us.
 - Tia (Chase/Park Grants) is keeping an eye on this bill. Funds will be administrated through the state. Tia Cavender is looking into the WIIN Act.
- Jackie Mikalonis – is tasked to pass on funding opportunities and will keep partnership informed.

Work Plan:

Suzanne introduced and reviewed the following handouts (attached):

- List of key water issues identified by the Partnership.
- An updated work plan table that incorporates the comments from our last Coordinating Committee meeting.
- A DRAFT crosswalk that shows where the “key issues” are captured in the work plan.
- Sub group volunteer list compiled from the 9-29-16 Partnership kick-off meeting.

Suzanne asked the following questions:

- 1) Does the work plan capture the key issues identified by the Partnership?
- 2) Are there items to add/remove from the work plan?

Discussion:

- **How is seasonal flow reflected in plan?** (certain times of year we need to protect fish based on flow)
 - Intent is to cover this in 2.2 and 4th column

Action, based on discussion: add ‘seasonal flow’ to table

- **Task 4.2 – Are funding and regulatory separate issues? Funding might need to be a separate task altogether?**
 - Funding should be like collaboration, spread throughout document.
 - GSI is about gathering data, what we have informs what type of funding we go after.
 - Have funding in more than one place – in 4.2 and in other sections of plan.
 - Projections for funding are short term, not long term, it will change.
 - We need to be nimble with strategic planning, so that we can be ready when funding opportunities present.
 - We need to build relationships with funding agencies, so we can be ready.
 - Maybe make funding a subtask of the on-going process?
 - It is about the bigger picture. Make sure in the planning process to identify issues so that you can go after opportunities, no matter what changes arise in the future.
 - We need to identify a long-term plan so we can adjust to and pursue opportunities that present.
 - Need to have a long-term over all funding strategy.
 - Is funding part of all three tasks?
 - Need to characterize local revenue capacity to fund - each partner funds differently.

- May need a special consultant to address funding? – Need to find data to show what projects are feasible.
- We need a list of solutions and opportunities, a list of who can be targeted – who’s eligible.
- We need to ask - are projects sustainable in relation to funding source?
- We need to understand funding from the Small Water District perspective vs. City - do we have a financial analyst in partnership who can help?
- We need to build in capacity.
- Should funding go under Task 2?
- There are 2 pieces to this – analysis first, and then funding solutions.
- What funding sources are on -going? Look back in time – what has been successful – what are the projected needs?
- Need capacity to do fiscal analysis, pursue resources, then hire expertise.

Action, based on discussion: Table should be edited to reflect the following:

- **Task 1 – Process funding (what Chase Park Grants secures)**
- **Task 2 - Focus on revenue – (fiscal analysis)**
- **Task 3 - Funding needs**
- **Task 4 - Funding mechanisms/strategies for potential solutions**

Under Task 1: Ongoing Collaborative Process – provide information to the partners – bring in experts on how systems work.

Action, based on discussion: Table should be edited to reflect the following:

- **Add – ‘Education/presentations’ to Task 1.** This task is ongoing throughout the planning process.

Suzanne asked the following additional question:

- 3) How will this work get done? What resources do we have (volunteers, agency staff, \$\$ from OWRD)?

Discussion:

- Harmony is compiling areas of expertise asked for at the last partnership meeting. She is in the process of identifying themes in the terms of expertise and needs.
 - Suzanne responded – when I identify a work plan, it would be nice to provide funding sources including volunteer work.
- Tia has been identifying resources for Steps 3 and 4 of the planning process, including connecting with Meyer Memorial Trust and Georgia Pacific.
- We need to determine what are the priorities, what time will it take? - Then go after resources.

- GSI, needs to advise how to get data – then we can capitalize on how to get additional data through resources, others who can help – e.g. OSU, Army Corp.
 - Suzanne explained next steps – think of sub-tasks and who has knowledge to address (esp. in task 2)
- Harmony – what does GSI need from the Coordinating Committee – what can we do to support- let us know?
- Tia – maybe do a survey among partners (after GSI gives opinion)?
- Jackie – Regional solutions can brainstorm inside of box and outside of box and look for funding resources – then the next question is how do we implement?

Action, based on discussion: Develop basis for deciding next steps in how work gets done

1. **GSI develop a level of effort, including scope and cost estimate to accomplish the work currently in the table (if GSI was going to do that work, how would they do it and what would it cost).**
2. **Then go to whole Partnership to look at time/scope and prioritize**
3. **Then go after funding: Ask the following:**
 - What can GSI do?
 - What can volunteers do?
 - What can State Agencies do?
 - Look at in-kind possibilities – what is out there?
 - Look at broad scope of funding possibilities!

There was discussion as to whether GSI should produce a range for level of effort, or put everything in then see what resources are out there (and back things out as needed). GSI will put everything in to start.

Discussion of resources surfacing that may help:

- **Lincoln County** - Terry informed group that the **Lincoln County web site** provides GIS info (a great place to start – don't need to reinvent the wheel).
 - Contact **Onno Husing** for assistance.
 - Keep track of time – this is 'in kind' support!
- **OSU's School of Environmental Engineering**
 - Tim shared email for Jim Adler outlining what has transpired to date – basically project would be to look at the regional system and pull together quantitative data.

Discussion:

- Timing is a critical issue.
- What will be the quality of the data?
- Would this fall under Task 2 of the Work plan?

- Should this be a sub group?
- Could use the students to collect data, then have this committee look at it – there is a lot of expertise in the room.
- What about using a grad student – DEQ has had success with his in the past.
- Do we have time to do this right?
- It feels rushed.

Given the TIME issue, what does the group feel is the next right step – discussion:

- Talk with the professor.
- Seems premature, but if professor is willing to take a first level approach this year, and have it be an assignment next year, it may work – BUT don't need to rush.
- Talk to the professor as soon as possible, bring results back to this group.
- Timing - Not a good idea to have students come in the winter – spring would be better.
- Maybe students observe the first term and just do data gathering?
- The group agreed we need more information.

Action, based on discussion:

- **Deb Wilkins will connect with Jim Adler and they will meet with the professor together and report back to the group.**
- **Lincoln County Law Students** - Terry suggested that the group connect with Wayne Belmont, County Counsel, as he has successfully used law students in the past.
 - Wayne Belmont's contact information is listed on the Sub-group volunteer list from the 9-29-16 partnership meeting.

Charter Development:

Revisions to first half of Charter – edits attached

Action: CC does not want a track changed Charter presented at Partnership meeting (too confusing) – just present end result, and solicit feedback.

- **Mission** – Revise to read as follows:
 - The purpose of the Mid-Coast Water Planning Partnership is to develop an inclusive community forum which examines water use in the region, identifies current and potential water challenges, and creates a unified plan to balance water needs.
- **Goals:** Revise as follows:
 - 4th bullet point to read:

- Creates sustainable systems that are resilient to climate change and natural hazards.²
- 5th bullet point to read:
 - Supports stewardship of our water resources.
- **Guiding Principles:**
 - First bullet point to read:
 - Partnership. We recognize different perspectives and seek common ground to develop strategies that meet our collective needs.
- **Vision** – Revise to read as follows:
 - Regional partners ensuring balanced water resources for the environment, the economy, and coastal communities.
- **Structure Function and Decision Making:**
 - **Action: CC will review and send any final edits to this section by the next week (1/18/17).**
- **Membership Responsibilities** (defining what ‘partnership’ means)

Discussion:

 - Need to keep membership flexible and open.
 - New people need to have all the materials available to get up to speed.
 - Must keep membership open and continue to foster relationships

Action:

 - **Harmony has created a spreadsheet that shows potential ‘tiers of membership’**
 - **CC will review and send edits to this section to Harmony.**

See further discussion on membership, under outreach section of notes below.

The following sections were not reviewed at this meeting.

- Meeting protocol
- Communication
- Charter modification

Action: CC to review above sections and send edits by 1/18/17

Education and Outreach–

Harmony distributed the following documents (attached):

- Outreach and membership spreadsheet

- Outreach activities to date
- List of presentation requests by categories.

Harmony reported the following:

- CEO stands for Communication, Education, and Outreach
- CEO Sub group will do the following:
 - Plans strategy
 - Creates a communication plan (Deb has some examples)
 - Develop a very concise primer
 - New member orientation
 - Keeps outreach open and transparent
- There are 40 - 50 consistent contacts on the partnership list that have attended one of the first two meetings. This is where the Coordinating Committee can offer the most help right now – invite people to continue showing up.
- There are around 140 -160 contacts that have a clear stake in water who we should continue reaching out to and inviting.
- Then there are stakeholders beyond that list that we haven't identified or invited yet.
- The process will always be open for reaching out and bringing people up to speed.
- Harmony needs help with outreach.

Discussion:

- Need to reach out to Small Water Districts
- Special Districts and Consumers
 - We currently have the SWCD, water districts, and health districts. Is there a role for other special districts like fire districts and road districts?
 - We need to better understand people who do not come to the meetings- what are their needs?
 - Could we invite them to be part of a sub group?
 - Should we go out and connect with them via a focus group? Example, water quality is an interest of the hospitality industry.
 - If we go out and get information, how do we bring that type of information back into the project?
 - How do we form sub groups?
- Membership needs to be kept open and flexible.
 - Our mission/vision talks about 'partnership' we cannot say 'no'
 - Keep membership open!
 - Keep fostering relationships.
- Other ways to reach out?

- Recently Jackie and Harmony talked to others at Water Resources and the 'Oregon Kitchen Table' resource was suggested - Cost of ~\$4800 for broad canvassing efforts.

Action, based on above discussion:

- Harmony will send the current handout to help with outreach.
- Adam D. will reach out to Water Districts.
- Jackie will help connect with federal elected officials.
- Terry will keep state legislators informed during legislative session (they are too busy right now).
- Deb will reach out to Federal Agencies.
- Wayne has reached out to media contact.
- CJ is reaching out to industry.
- Everyone, review contact list, send Harmony edits and let her know who you can reach out to.

Partnership Meeting 1/25/17– Out of time to discuss agenda in meeting.

Action:

- Send feedback on 1/25 agenda (attached) by 1/18/17.
- Outreach – call partners to invite/remind them of the partnership meeting
- Think about who can speak to benefits of partnership? – Local folks? – let Harmony know by 1/18/17
- GSI to update work plan based on today's discussion and connect with project team next week to plan how this information is presented and processed at the 1/25 Partnership meeting.

Next Coordinating Committee Meeting –

- Next Coordinating Committee meeting – Feb. 10, 9:00 am to 12:00 pm Newport Recreation Center. Room TBD.

Next Partnership Meeting(s) –

- Next Planning Partnership Meeting: January 25, 2017 at: **Rogue Brewery on The Bay**: 2320 OSU Drive, Newport, OR 97365
 - Brewery Tour 3:00 – 4:00 pm (Hosted by Rogue Brewery)
 - Dinner Meeting 4:00 -7:00 pm (Hosted by City of Newport)

-After Social – 7:00 – 9:00 pm (Hosted by IGS)

- Next Planning Partnership Meeting (after 1/25/17): March 29, 2017: Location TBD
 - See Harmony's attached proposal for possible topics.

Next Project Team Meeting –

- Project Team - Call – Jan. 23, 10 am

Next Steps: See Page 1