



Mid-Coast Water Planning Partnership

COORDINATING COMMITTEE

Meeting Notes

April 6, 2018, 9 am – 11 am
Conference Call

NEXT STEPS / ACTION ITEMS

August Partnership meeting -

- Jim Tooke will investigate availability of Yachats Commons for the August 28, 2018 Partnership meeting. Need room from 1 – 9 pm.

ODFW Representation -

- Jackie Mikalonis and Wayne Hoffman will discuss how to get a representative from ODFW to fill Jitesh Pattni’s role.

Funding -

- Tim Gross will send the information to the Coordinating Committee outlining fundraising targets.
- Jackie Mikalonis and Tim Gross will have a follow-up discussion to see if there are monies from regional infrastructure funds available to support this effort.

Grant Stipend -

- Caroline Bauman’s office will develop mailing labels for announcement letter.
- Harmony Burright will take the lead on developing the email announcement.

Upcoming Meetings –

- **Work Groups:** In Stream – April 12, Muni W/D – April 16, Self-Supplied – April 25.
- **Outreach:** Meeting with Oregon Kitchen Table April 11, 1 -2:30 pm at Seal Rock Water District
- **Coordinating Committee:** May 18, 9 am – noon, Newport City Hall
- **Partnership:** May 30, 4 – 8 pm, Newport Best Western. Project Team to outline the agenda.

Participants:

- Tim Gross, Co-Convener, City of Newport
- Harmony Burright, Co-Convener, OWRD
- Alan Fujishin, Co-Convener, Gibson Farms
- Wayne Hoffman, MidCoast Watersheds Council
- Caroline Bauman, Economic Development Alliance of Lincoln Co.
- Jackie Mikalonis, Governor’s Office, Regional Solutions Team
- Jim Tooke, City of Yachats
- Terry Thompson, Lincoln County Commissioner

Unable to Attend:

- Adam Denlinger, Co-Convener Seal Rock Water District
- Matt Thomas, OR Dept. of Forestry
- Stan VandeWetering, Confederated Tribes of Siletz Indians
- Charlie Plybon, Newport Surfrider Foundation
- Amber Nickerson, OSU Student

Project Team in Attendance:

- Ronan Igloria, GSI Water Solutions
- Shirlene Warnock and Jeanne Nyquist, Innovative Growth Solutions

Announcements

- Water Planning Conference in Bend May 9 and 10 – Harmony Burrigh reported that representatives from MCWPP will be: Wayne Hoffman, Caroline Bauman, Audrey Sweet, Tim Gross, Shirlene Warnock, Ronan Igloria, and Jackie Mikalonis (tentative).
- Jim Tooke – City of Yachats Council voted that they will be willing to sponsor a Partnership meeting and a Coordinating Committee meeting. Jim will investigate availability of Yachats Commons for the August 28, 2018 Partnership meeting.

Working Group (WG) Discussion

Overview – Ronan Igloria, GSI

- Revised scoping document shared with WGs at their first meeting in early – mid-March.
- We are working on the prioritization phase. Each WG has developed and distributed a survey.
- The WGs plan to share the results of their surveys and their priorities at the Partnership meeting on May 30. The WGs will send the results of their surveys and prioritization to the Partnership for review prior to the May 30 Partnership meeting.
- The second meeting of the WGs will be in April.
- The WGs are functioning very well. We need to define responsibility for preparing meeting notes.

Discussion –

- Caroline Bauman questioned if there is overlap or duplication between the WG surveys and the Oregon Kitchen Table (OKT) survey. Wayne Hoffman and Harmony Burrigh clarified that the WG surveys are more technical in nature and the OKT survey is seeking broader community input on values and opinions related to water.

In-Stream – Ecology Work Group, Wayne Hoffman

- First formal meeting was on March 8. Ingria Jones, GSI, was there and took great notes!
- We recognized GSIs funding constraints. We anticipate data gaps and research needs that go beyond resources available. We want to identify these gaps quickly so we can start on fundraising and in-kind technical support to fill these data gaps. We discussed cooperation with other efforts such as Coho Business Plan (remote sensing) that may be useful to us.
- We think it would be helpful to have more weather stations to get a better understanding of rainfall, stream flow, and temperature.
- We can set priorities now for the most important streams to analyze, but if in the future we discover that a municipality is considering taking water from a different stream, we need to be able to pivot quickly and re-prioritize.
- We spent some time on internal group processes, scoping documents, survey, and prioritization.
- The survey has been distributed. The next WG meeting is on April 12. All of the survey responses might not be back by then, but we want to allow flexibility for people to continue to provide input.

Self-Supplied Work Group, Alan Fujishin

- Audrey Sweet is the spokesperson. First meeting had 11 participants.
- We distributed the survey with response return date of April 11. Next WG meeting is April 25.
- Communication tools were very useful.
- The WG is small, but we are hoping to get wider participation. We have also been doing targeted outreach to organizations such as Oregon Cattlemen's Assoc. and Oregon Farm Bureau.

Municipal, Water District WG, Ronan Igloria

- The WG distributed the survey with return date of April 16. The next WG meeting is April 19.
- Wayne Hoffman commented that he had a conversation with a small water provider who he hopes to get involved in the Partnership.

Discussion -

- Wayne Hoffman highlighted the need for participation from ODFW (since Jitesh Pattni is leaving). The ODFW District office is down to 2 people. Are there other ways to get participation, such as Rene Coxan or possibly someone from ODFW's Corvallis office? Jackie Mikalonis offered to follow up with Wayne to discuss how to get a representative from ODFW.
- Ronan Igloria emphasized the need for the WGs to have their survey results and priorities available to distribute to the Partnership two weeks prior to the May 30 Partnership meeting.

Funding – Tim Gross

- Tim Gross reported that there is not enough funding to support work of consultants to the end of the current fiscal year. Tim and Alan Fujishin are working on an E-mail blast that will be coming out soon asking Partners for their participation.
- Jackie Mikalonis asked if Tim has a specific dollar amount in mind. She asked Tim to share the suggested contribution. Tim will send the information to the Coordinating Committee.
- Tim responded that he presents a chart identifying small, medium, and large partners to suggest a range of contributions. The shortfall is \$285,000 to end of next fiscal year. Our challenge is that we do not have resources to pay Chase Park Grants to pursue additional funds, and there are not sufficient funds to support consulting services.
- Jackie and Tim will have a follow-up discussion to see if there are monies from regional infrastructure funds available to support this effort.
- Harmony Burrigh reported that OWRD is making \$15,000 in 2:1 (two dollars for every dollar up to \$15K) matching funds available to the Mid Coast.
- Alan Fujishin is on April 24 agenda for OR Farm Bureau to consider contributing money this fiscal year.

Grant Stipend – Caroline Bauman

- Caroline Bauman reported that the draft document outlining guidelines for distribution of stipends was shared with funders. Their suggested revisions have been included. We expect final approval from the funders soon.
- Caroline explained that the outreach plan includes an e-mail announcement to all Partners. In addition a letter will be sent to every non-profit, academic, and govt. organization in the region.

Discussion -

- Wayne Hoffman – Looks like all of the changes are appropriate. No further modifications.
- Tim Gross – The funders are ok with the guidelines. Tim thanked Harmony Burright for preparing a response to questions raised by the funders.
- Next Steps –
 - Caroline reported that she is out on vacation next week. Her assistant will prepare mailing labels for letters to targeted groups whose missions are a ‘match’ with MCWPP, i.e. academic, local govt., water dist., special dist., non-profits. We are not going to send to ‘friends of’ groups.
 - Harmony will take the lead on developing the e-mail announcement.

Communication and Outreach – Harmony Burright

Outreach – Oregon Kitchen Table (OKT)

- We are meeting with Oregon Kitchen Table next week to scope their outreach efforts. OKT will also be meeting with the Tribes and Latino community groups. They will also be doing outreach to small districts. OKT is experienced with large-scale outreach. They do broad surveys as well as outreach to smaller groups that do not usually participate in surveys. OKT has done this work all over the state. They are very good at finding and engaging the right people.
- Harmony outlined the schedule for this work:
 - April – Scoping meeting with OKT: April 11, 1 -2:30 pm Seal Rock Water District.
 - April/May - OKT will provide a draft of their instrument. OKT will develop a specific outreach strategy targeted for Mid Coast region to provide the most effective outreach.
 - Mid-June – implement outreach. OKT may hire some local college students to help.
 - Mid-July – wrap up.
- We will promote this at May meeting of Partnership.
- We have funding for a second engagement with OKT in 2019.

Panels and Field Tours -

- Panels – planning is in the works for panels. Dates/topics to be announced later.
- Field Tours – in the works TBD. Wayne Hoffman reported that he is seeking funding to support his participation in this effort. Alan suggested that we be flexible with the timetable. Wayne indicated he can pull together a field tour in one month, once he has identified some funding. He clarified that the field tour he is planning can be conducted any season.

Proposed Charter Language Revision – Alan Fujishin

- Alan Fujishin reported that the draft charter change is intended to provide the Partnership with flexibility to adapt to changing situations. There was a discussion to clarify that the last paragraph outlines a general procedure for how to handle future changes in co-conveners.
- Caroline Bauman and Wayne Hoffman indicated that the draft looks fine. Wayne proposed that the Coordinating Committee recommend to the Partnership on May 30 that this new language be included in the ‘Structure and Function’ section of the Charter. The Committee agreed by consensus. The facilitator will include this item on the May 30 Partnership meeting agenda.

Good of the Order

- Caroline Bauman – Grant Stipend: Caroline clarified that once we obtain final approval from the funders, we will post the announcement electronically. Harmony Burrigh offered to handle the electronic posting. Caroline confirmed that she will handle mailing the letter.
- Wayne Hoffman – We should continue to have educational speakers at Partnership meetings to increase partner understanding of issues relative to water and water supply. Wayne will forward some names of potential speakers to the facilitators. Ronan Igloria suggested that the US Army Corps of Engineers may be ready to present on climate change at the May 30 Partnership meeting. The Project Team will work to outline the May Partnership meeting agenda to see if there is enough time to include the presentation from the Corps. There was discussion about the challenge of fitting everything into Partnership meetings. It was suggested that the panel discussions being planned would also be a good venue for educational speakers.
- Jim Tooke reported on an article highlighting efforts of cities of Gilroy and Seattle to obtain input on-line, which has proven to be a good way for people to communicate without going to meetings. Jim will provide a link to this information (see below).
City of Gilroy, California <http://gilroydispatch.com/2018/03/29/city-launches-new-informative-website/>
City of Seattle, Washington <https://www.fastcompany.com/40531300/this-site-lets-you-have-a-voice-in-urban-planning-without-attending-inconvenient-meetings>