



Mid-Coast Water Planning Partnership

COORDINATING COMMITTEE

Meeting Notes

October 11, 2017, 1:00 pm – 4:00 pm
Newport City Hall, Conf. Rm. A

ACTION ITEMS

- Draft Technical Reports – GSI to send to Study Groups for review on 10/27 with feedback by 11/3, then to Partnership for review/comment by 11/6. (Pg. 2)
- Prep for Partnership Meeting Nov. 14 – IGS sent guidance to Study Groups to develop presentations and exhibits. (Pg. 2 and Appendix)
- Field Tour 3 – Jeanne to contact Adam Denlinger to offer assistance in planning Field Tour 3. (Pg.3)
- Distribution of grant funding – Maryanne Bozza and Caroline Bauman to form subcommittee and recommend process to Coordinating Committee. (Pg.4)
- Tim Gross to send OCF grant application to Caroline and Maryanne.
- Communication and Outreach: (Pg. 5)
 - Identify outreach to elected officials
 - During Steps 3 / 4 – plan and sponsor field tours, brown bags, outreach to broader community
 - Develop matrix for CC review indicating what they plan to develop what review will be needed
- Plan for Steps 3 / 4: IGS to refine plan (Pg. 5)
- Coordinating Committee membership: (Pg. 6)
 - Student - Jitesh looking for student
 - Forestry - Harmony will contact Leah Tai
 - Climate Change - Harmony will contact Ronan Igloria to discuss integration of CoE and CIRC support
 - Academic – Harmony will contact OSUs Water Resources Graduate Program
- Wayne to follow up with Anna Pakenham Stevenson re VELMA

Participants:

- Tim Gross, Co-Convener, City of Newport
- Harmony Burreight, Co-Convener, OWRD
- Wayne Hoffman, MidCoast Watersheds Council
- Caroline Bauman, Economic Development Alliance of Lincoln Co.
- Jackie Mikalonis, Governor's Office, Regional Solutions Team
- Alan Fujishin, Gibson Farms

Unable to Attend:

- Jitesh Pattni, ODFW
- Adam Denlinger, Seal Rock Water District
- Charlie Plybon, Newport Surfrider Foundation
- Rick McClung, Jim Tooke, City of Yachats
- Deborah Wilkins, USFS, Hebo Ranger Dist.
- Stan VandeWetering, Confederated Tribes of Siletz Indians
- Terry Thompson, Lincoln County Commissioner

Project Team in Attendance:

- Suzanne de Szoeki, GSI Water Solutions
- Shirlene Warnock, Innovative Growth Solutions
- Jeanne Nyquist, Innovative Growth Solutions

Objectives:

- Provide progress update on Technical Memos and prepare for Partnership Meeting November 14, 2017
- Discuss next steps in the planning process.

Discussion Notes

Welcome

The facilitators welcomed participants and reviewed agenda and meeting guidelines.

Update on development of Technical Reports – Suzanne de Szoeki, GSI Water Solutions

- We have collected information and are now focusing on writing and formatting reports.
- Timeline is to get reports out for Study Group review by October 27 with feedback by November 3; then send to Partnership for review by November 6.
- Harmony indicated that one week wouldn't be enough time for OWRD technical staff to review the report and requested additional time.
- When reports are sent out, we need to make it clear they are draft for feedback. We also need to specify what kind of input is needed at this point and what the timeline is for that input.
- The plan is to get feedback in November, then wrap up the reports by the end of December. Other information, such as information from Corps on Climate Change, might be added later.
- Caroline suggested marking the report as draft 1.0. As different iterations are developed, we can name them 2.0, 3.0 etc. Everyone thought this was a good idea.
- Suzanne offered to get the report on Water Quantity to OWRD sooner. Harmony indicated that OWRD does not need to see it sooner so long as it is clear it is a draft and OWRD and others have sufficient time for review and comment.

Preparation for Partnership Meeting November 14, 2017

- The Committee reviewed an outline for the November 14 Partnership meeting.
- Volunteers from each Study Group are to develop a 5-7 minute presentation for their Study Group. They will also prepare 'exhibits' to provide more information on the Group's topic. See Appendix for an outline.

Presentations:

- GSI will develop a suggested topic outline for the Study Group presentations.
- The Committee asked IGS to send out information to the Study Group volunteers to give them some guidance on development of their presentations and exhibits. The guidance should include:
 - What we are attempting to accomplish.
 - Expectations for the Study Groups.
 - Outline of the November 14 meeting.
 - An email roster of the Study Groups
 - Draft reports and draft outlines from GSI

Exhibits:

- IGS will ask the facility to provide rectangular tables for the Study Groups to use. IGS will supply flip chart easels for the Study Groups to use.
- The Committee suggested that each Study Group also have a way to record input, comments, questions from participants. One idea discussed was to provide flip chart and stickies so that participants can write comments, suggestions and questions on the flip chart for all to see. The Committee asked IGS to come up with a process to record input so everyone can see it.
- Study Groups are also invited to develop posters. The following offered to print large posters:
 - Wayne can print posters for Ecology Study Group
 - Harmony can print posters for Water Quantity Study Group
 - Tim Gross and Lee Ann Prchal can print posters for Built Systems and Water Quantity Study Groups.
- Wayne mentioned that the Ecology Study Group would like to organize exhibits around ecological functions. If GSI has some good visuals, that would make the display easier to develop.

Field Tours

Field Tour 2: Tim Gross

- The Field Tour went well; Approximately 35 people attended
- People had more time to hang out and talk during this Field Tour.
- Photos and videos were good.
- Hospitality at end (organized by Caroline) was a big plus.
- Lessons learned – make sure people have time to engage. Social at end was good – people stayed and talked, food was great.
- Gibson Farm portion of the tour went well. Alan reported that he was able to cover what he had hoped to.
- Jitesh did a great job of keeping us on schedule.
- The speakers were good, themes were good, the tour resulted in good newspaper article on Big Creek Dam subsequently being published.
- Ideas for future tours:
 - Have everyone introduce themselves at beginning – this helps socialize people.
 - Set up a Field trip tubby with first aid kit, yellow cards, sign in sheet name tags
- Alan offered that there will be future opportunities to revisit his farm and other farms and features in Siletz Valley.
- Caroline suggested that we repeat these tours for community members and elected officials in the future. Everyone agreed that this is a good idea.

Field Tour 3: Adam Denlinger is the lead - scheduled for November 9, 2017

- Theme: Capture, storage and treatment. Infrastructure focus.
- Adam was not able to attend today's meeting. Jeanne will check in with him to see if he needs help setting up this Field Tour.
- **Note: Adam Denlinger is working with Partners to RESCHEDULE this Field Tour – date TBD.**

Funding – Tim Gross

- We should find out about MMT (Meyer Memorial Trust) grant by end of October.
- We are developing a plan to ask for contributions from Partners in next fiscal year, particularly from local cities, larger organizations.
- When MMT grant is approved, this will give us further opportunities to apply for additional funds.
- Overall MMT grant application will help to fund facilitation, technical, education and outreach. The grant may also give us funds to do survey work through Oregon Kitchen Table, which would add value.
- We already acquired \$20K from Oregon Community Foundation to help support partners. We need to set up a subcommittee to develop and recommend criteria and process. Maryanne Bozza and Caroline Bauman were asked to identify a third person and form a subcommittee to:
 - Develop and recommend criteria and process to solicit applications from partners for funding to support their participation. The subcommittee is to develop a recommendation for the Coordinating Committee’s consideration by the December 15 Coordinating Committee meeting.
 - Once the process has been approved by the Coordinating Committee, the role of the subcommittee will be to solicit applications and refer them to Coordinating Committee for consideration.
 - The funding will be targeted to non-profit groups.
 - We also need to appeal to for profit groups by communicating the benefit of Partnership. We need assistance of Chambers of Commerce who represent small business and Economic Develop agency who represents larger commercial businesses.
- Jackie Mikalonis encouraged the group to continue to apply for grants. This effort is a regional priority for Regional Solutions Team.
- Next steps
 - Maryanne & Caroline to consider adding a third subcommittee member and prepare some recommendations for consideration by Coordinating Committee.
 - Tim Gross to send OCF grant application to Caroline and Maryanne.

Communication and Outreach Subcommittee – Harmony Burrigh

Update on work of the Subcommittee:

- Next meeting is scheduled for October 23.
- The subcommittee is making progress. Subcommittee members have homework to:
 - Identify audiences, interests and potential messages.
 - Identify what each of us brings to the table and what we are willing to do to support the subcommittee’s work.
- Brianna, Caroline, and Maryanne have all offered to help facilitate these meetings.
- Alan has list of elected officials locally to share with Caroline.
- Alan will also keep the Coordinating Committee informed of a tour the agricultural and forestry community is working on. This may also be an opportunity for the Partnership to attend or to provide information or assistance
- Next steps –
 - Identify outreach to elected officials – Councils, Boards, Commission, Districts.

- Steps 3 and 4 of Planning Process, the Subcommittee will plan and sponsor:
 - Field tours
 - Brown Bags (i.e. Maryanne Bozza – Science on Tap)
 - Outreach to broader community
- The Subcommittee will develop a plan and check back with the Coordinating Committee.

Vetting of Communication and Outreach Messages

- Harmony asked – ‘Who needs to vet messages?’ She explained that Joyce Sherman developed a one-page handout regarding the Partnership, and this raised the question of who needs to review and approve these types of materials.
- The Committee discussed this question and provided the following guidance:
 - If field tour, educational opportunity, event, or announcements – the Subcommittee leads should review and go ahead and distribute.
 - Outreach messages and strategies should be vetted with Coordinating Committee.
- The Committee suggested that a good first deliverable from the Communication and Outreach Subcommittee would be a matrix that indicates what kinds of things they plan to develop and what review would be needed.
- Wayne commented that science should always have a peer review. If we are just announcing an event, then review at Subcommittee level is appropriate.
- The Committee commented that it would be nice for the Subcommittee to develop a series of one-pagers distilling key topics from the Study Group reports, such as summarizing water quantity issues – i.e. Newport has sufficient supply until x, Yachats until x, Lincoln City until x.
- Harmony asked everyone to let her know immediately if something goes out that the Coordinating Committee is concerned about.
- Blog reports – Patti Ferry with Newport Chamber has offered to help write them following the meetings. Harmony will review before posting.

Overview of Planning Process Steps 3 and 4

Jeanne reviewed ‘concept’ plan for steps 3 and 4 (see Appendix for more detail)

- Conduct Steps 3 and 4 concurrently
- Partnership identifies top priorities to focus deeper study
- Coordinating Committee coordinates and frames work for Partnership
- Topic Specific Working Groups work with GSI to develop technical content – check back with Coord. Comm. (CC) periodically
- Communication and Outreach Committee develops field trips, educational sessions (i.e. brown bags), conducts outreach – checks back with CC periodically

Discussion:

- Wayne commented that if narrowing priorities comes too soon, then it can restrict innovation because you take some topics off the table so people don’t explore them, and we ultimately lose out on some creative ideas. Rather than narrowing to a limited list, suggest prioritizing and ordering topics first, then decide the order in which we will tackle them.
- Alan offered that future water needs are speculative – future needs and solutions should not be myopic based on narrowing the discussion too soon. Some solutions that may get prioritized

down might be the easiest to accomplish, so it makes sense to keep those on the table so that people can take advantage of the low hanging fruit. If we prioritize down too much, we might forget small districts like Panther Creek.

- OCF grant – maybe this grant can provide some support for districts that are small non – profit. Perhaps we could support attendance at Partnership from the small district board representatives.
- We also need to capture the Step 5 ideas because people will want to get their solutions recorded for consideration.
- Wayne offered that an important part of this process is balancing water supply needs with in-stream needs. In stream needs are very sensitive to where the withdrawal is. If you take volume out of 3rd order stream, you will have a big impact, whereas if you took the same amount out of the Siletz, it would not be a problem. We need to do this study in a way that is sensitive to where the water is coming from.
- Tim suggested separating out agricultural and self-supplying user information from municipal and industrial uses.
- Harmony observed that at the big picture level agricultural use is small, but there needs to be a specific geographic look. For instance, agricultural use may be of greater significance in Siletz valley.
- Suzanne agreed that it is important to call out agriculture and recognize that it may have a large impact in a local area. There are two ways to do this – 1) have it in its own category or 2) put agriculture under self-supplied category with one subsection for each: agricultural, industrial, domestic.
- The Committee concluded the discussion by providing the following guidance:
 - Ask the Partnership to select the topics that are the most pressing, most mature, greatest risk, relevant to the Partnership.
 - Look through different lenses.
 - 3 categories: self-supplied, muni/district supplied, in stream – provide a level of detail for each
 - Review this approach with the Partnership.
- Tim asked if there is a way to do a pictorial representation of withdrawals.
- Wayne suggested developing a map - at each withdrawal (self-supplied) you have 2 bars – 1 80% or 50% exceedance and then the other bar is the size of the water right. At this location, if all the water was withdrawn, it would be X percent of minimum flow.
- Harmony suggested combining Steps 3 and 4 and calling it Step 3.

Coordinating Committee Membership

Local Student representative - Shirlene reported that:

- OSU Student (Bailey) is not local, so she was not invited to sit on Coordinating Committee. Shirlene invited her to attend Partnership Meetings and Field Tours, but has not heard back from her.
- Jitesh is looking for potential student candidates.
- The Committee commented that students will have short tenure, so it might work better to offer CC membership to a student organization, with its members rotating through as they complete degrees and move on.

- Tim offered to contact high schools to find out if there are on campus groups for environmental – water programs. Other suggested that he check on STEM programs in local schools to see if we can find a student interested in serving on Coordinating Committee.

Forestry:

- Harmony reported that Leah Tai was on vacation and recently returned – she will check in again.

Climate Change/Academic:

- Harmony has been working with CIRC – they are looking at PBP as potential area to partner. We won't know for a couple months. Kathie Dello, state climatologist, has offered to support. We would need to figure out if and how we would integrate this support.
- Tim stated that we are also trying to finalize work plan for Corps to provide data for us. It would be helpful to get Kathie connected with Corp – get her at meeting with GSI and Corp at end of month.
- Tim reported that Ronan Igloria at GSI has been working with the Corps of Engineers (CoE) to develop a proposal for support from them on climate change.
- Harmony will connect with Ronan to discuss how to integrate support from CIRC and CoE.
- It was suggested that it may not be possible to fill John Stevenson's spot with one person at the CC level. Climate change participation may need to be at the Partnership level via CIRC and the CoE, and the CC continue to look for an academic for the CC.

Academic –

- Shirlene reported that she contacted OSU and OCCC, but did not identify any potential candidates.
- Harmony offered to check with OSUs Water Resources Graduate Program to see if someone is interested.

Announcements

- Reminder to Coordinating Committee members to submit their bios to Harmony to post on Partnership website.
- Wayne reported that the Coho Business Planning effort is underway at the Watersheds Council. There is an organizational meeting November 16. Wayne will be looking for synergies where the Coho process and this process can add value to one another. For instance, there may be an opportunity to get modeling work done at tributary stream level to help us understand stream flow.
- Harmony suggested to Wayne that he follow-up with Anna Pakenham Stevenson on the presentation she gave at the Bend event about VELMA (modeling program) since there might be some synergy between their work.

APPENDIX
Mid-Coast Water Planning Partnership
Study Group Preparation for Partnership Meeting 11/14

Concept:

Study Groups meeting September 12 & 13 discussed how to present the ‘technical reports’ to the Partnership at the November 14, 2017 meeting. Wayne Hoffman had a good idea that everyone liked.

- Provide a 5 – 7 minute presentation of a high level summary of each of the technical reports
 - Tell the ‘story of water’
 - Make the connection between the study group topics – ‘system perspective’
- Following the presentation, provide ‘exhibits’ around the room to offer more in-depth information. Participants can visit the exhibits they are most interested in. Exhibits could include poster(s), maps, ‘props’, brief handouts, etc.
- Study Group participants volunteered to develop presentations and exhibits (see next page).

Implementation / Timeline for Presentations

➤ GSI continues to develop technical reports	Sept 14 – Oct 31
➤ GSI sends to Study Groups <ul style="list-style-type: none"> ○ Next iteration of reports for review/comment ○ Suggested outline for technical presentations 	October 30
➤ Study Groups provide feedback on reports	By Nov 3
➤ Study Group teams develop presentations & exhibits	Oct 31 – Nov 10
➤ Study Group teams connect to review presentations	Nov 10
➤ Partnership Meeting	Nov 14

Partnership Meeting Nov 14 (Preliminary Outline)

1. General Session: Presentation of the 'draft technical reports': 75 min
 - 5 sections (Context, Water Quantity, Water Quality, Ecology, Built Systems) - 10 min per group, including questions. (GSI will provide a suggested outline for the presentations)
 - GSI will do the kickoff presentation on Context, then each SG will do their presentation
2. Exhibits 45 min (includes break)
 - SGs will develop their exhibits
 - SGs run draft exhibits (electronic) by GSI & co-conveners in advance
 - Facility to provide rectangular tables around perimeter of room for exhibits
 - IGS will provide 10 easels for SGs to use
3. General Session: Updates / Announcements 75- 80 min
 - Observations/discussion following the exhibit session
 - Updates- funding, etc.
 - Plan and schedule for Steps 3 and 4
 - Communication and Outreach Subcommittee report

Study Group Volunteers to develop presentations / exhibits:

*** indicates Lead**

Volunteers	Topics to Highlight
Water Quantity	
<ul style="list-style-type: none"> • Margaret Matter, ODA • Harmony Burright, OWRD • Adam Denlinger, Seal Rock WD • Caroline Bauman, Economic Dev. Alliance* 	
Water Quality	
<ul style="list-style-type: none"> • David Waltz, DEQ • Heather Turgaw, DEQ • Jo Morgan, ODA • David Westgate, LSWCD * 	<ul style="list-style-type: none"> • Temperature • Turbidity • Dissolved Oxygen and Bacteria • Wastewater
Ecology	
<ul style="list-style-type: none"> • Wayne Hoffman, MCWC * • John Spangler / Jitesh Patni, ODFW • Stan van de Wetering, Siletz Tribe • Paul Engelmeyer, Wetlands Conservancy (Wayne will tell him) • Charlie Plybon, Surfrider 	<p>Need basin/watershed maps. GSI provide electronic and Wayne can print – can we use ODA maps (only \$6 apiece)? Stick with ecological topics. Stan has a plotter, but use Wayne’s first. Like to see estuary/head of tide on maps.</p>
Built Systems	
<ul style="list-style-type: none"> • Adam Denlinger, Seal Rock WD • Tim Gross, City of Newport * • Scott Andry, City of Waldport • Preson Phillips, Oregon State Parks 	<ul style="list-style-type: none"> • Regional Significance • Leveraging where we are bumping up against each other – opportunity for interties • Show the cycle of water • Bring props

The following offered to print large posters:

- Wayne can print posters for Ecology Study Group
- Harmony can print posters for Water Quantity Study Group
- Tim Gross and Lee Ann Prchal can print posters for Built Systems and Water Quantity Study Groups.

Mid-Coast Water Planning Partnership

Steps 3 and 4

Examine Current and Future Water Needs

Conceptual Plan to Share with Coordinating Committee 10/11/17

Concept

- Conduct Steps 3 and 4 concurrently
- Partnership identifies top priorities to focus deeper study. Assume Partnership meetings every 3 mos.
- Coordinating Committee coordinates and frames work for Partnership. Assume CC meetings monthly.
- Topic Specific Working Groups work with GSI to develop technical content – check back with Coord. Comm. (CC) periodically
- Communication and Outreach Committee develops field trips, educational sessions (i.e. brown bags), conducts outreach – checks back with CC periodically

