

## Mid-Coast Water Planning Partnership Coordinating Committee Meeting Notes

**Date:** Tuesday, February 20, 2024, 9:00-10:30 AM

**Location:** Zoom

### **Coordinating Committee Meeting Attendees**

*Coordinating Committee Members Present:*

Alan Fujishin – Gibson Farms

Steve Parrett – Oregon Department of Environmental Quality

Alyssa Mucken – Oregon Water Resources Department

David Rupp – Oregon State University

Billie Jo Smith – Lincoln County Water Systems Alliance

Henry Pitts – Oregon State University student

*Coordinating Committee Members Absent:*

Adam Denlinger – Seal Rock Water District

Mike Broili (MidCoast Watersheds Council)

*Facilitators:*

Suzanne de Szoeka – GSI Water Solutions, Inc.

Leah Cogan – GSI Water Solutions, Inc.

### **Meeting Agenda**

- Proposed charter revisions
- Next Coordinating Committee meeting agenda

### **Summary of Major Points of Discussion**

- The committee discussed proposed provisions to the charter
  - Alyssa recommended keeping the language for the mission, goals, principles, values, and vision as close to the original as possible, and the committee agreed
- Mission/Purpose
  - The only change that the committee recommended was to add “supporting implementation”
- Goals
  - Changes included adding “support implementation” and noting that the Water Action Plan is consistent with the Oregon Integrated Water Resources Strategy
  - The committee kept the language about “balancing” needs in response to comments from Partners
- No changes to Guiding Principles/Shared Values section
- Vision
  - The committee considered changes but decided to keep the original language
- No changes to Membership section
- Structure and Function

- Planning Partnership: changes included adding that the Water Action Plan addresses current as well as future water needs, adding that the Partnership will support implementation now that the Plan has been approved, and describing that the Partnership will provide strategic direction and guidance to the Coordinating Committee and sub-groups; the committee recommended removing the requirement to volunteer to serve on the Coordinating Committee or other sub-groups
- Charter Signatories: the committee added a section to clarify that only signatories are eligible to participate in consensus decisions of the Partnership, and to clarify that signatories can be individuals acting on their own or can be representatives of an organization
- Coordinating Committee: the committee added discussion of implementation; added that the Partnership would be notified about committee vacancies and recommend replacements, but the committee will remain responsible for approving its membership; clarified that committee meetings are limited to members and invited guests, but that guests do not participate in deliberations leading to decisions; and tabled discussion of finance-related additions until Adam (convener and current fiscal agent for the ARPA grant) is available to participate in the discussions
- Project Team and Partnership Convener: the committee tabled these discussions until the convener is available to participate
- Sub-groups: the committee added support for implementation
- Decision Making
  - The committee considered removing language about “mutually acceptable strategies” because it seemed redundant, but decided to retain the original wording unchanged based on Partner feedback
  - The committee considered changing the description of the consensus to allow an exception for up to two members to disagree, but decided not to make any changes to the original language based on Partner feedback
- The committee discussed the agenda for the next Coordinating Committee meeting
  - The committee will hear a recommendation from the Prioritization Work Group related to a project management software subscription and expects to hear a recommendation from the Work Group about the prioritization of actions soon; the Work Group will set its own agenda unless they need anything from the Coordinating Committee
  - The Work Group meetings in March and likely April will be virtual in order to manage the grant budget to support the May in-person Partnership meeting
  - Other topics will include Partnership meeting planning, outreach materials, further discussion of the charter, and a quarterly financial report