Mid-Coast Water Planning Partnership   
Coordinating Committee  
Meeting Minutes

December 29th, 2021, 9:00 – 10:15am

**Mid-Coast Coordinating Committee Meeting Attendance:**

**David Rupp** - Oregon State University

**Penelope Kaczmarek** - Self Employed

**Leo Williamson** - Oregon Department of Forestry

**Clare Paul** - City of Newport

**Paul Schuytema** - Economic Development Alliance of Lincoln County

**Alan Fujishin** - Gibson Farms

**Steve Parrett** - Oregon Water Resources Department

**Alexandria Scott** - MC-WPP Local Planning Coordinator

**Timeline Until June 2022 Water Resource Commission Presentation**

Alexandria reviewed the timeline of events leading up to the Partnership’s presentation of the final plan to the Water Resource Commission in June 2022.

* The draft plan was submitted to begin the 60-day state agency review on December 23rd, 2021.
* Alexandria is giving the Charter Signatories the month of January off from Partnership meetings.
* The 30-day public review of the draft plan will go from January 8th to February 7th.
* The results of the Oregon’s Kitchen Table Survey will be shared with the Partnership on January 14th.
* Alexandria and Adam will be meeting with the state agency plan review team the last week of January or beginning of February to answer any questions they have about the draft plan before they fully dive into the review. This meeting will be open to Charter Signatories who want to attend and informally meet the review team. Alexandria will share the meeting information once a date/time has been set.
* Alexandria will be meeting with Charter Signatories who offered to help draft solutions to the yellow card concerns the first week of February.
* The feedback from the public review process will be shared with the partners by February 11th.
* Alexandria and Adam will be receiving the results of the state agency review the week of February 21st and will hopefully be able to share the compiled results with the partners by February 28th.
* Partners will be asked to come prepared for a 3-hour solution building workshop to address any of the required improvements to the draft for state recognition and to discuss the outcomes of the 30-day public review the week of March 28th.
* Ideally, the Partnership would be submitting the new draft plan that addresses the required improvements the week of April 4th to the state agency plan review team. The hope is that the Partnership would hear from them if it does indeed meet the required improvements by the end of April or first week of May. At the same time Alexandria will be asking the Charter Signatories to review the improvements and reach consensus on this final plan the first week of May.
* Adam and Alexandria will be presenting the draft plan to the Water Resource Commission at their June meeting.

**30-Day Public Review**

This will be a great opportunity for members of the broader Partnership who were not eligible to participate in the consensus vote to submit a thumb up, neutral or thumb down vote. A written description of max 150-words may be submitted with their vote. It is unlikely that members of the public will want to sit down and read 160+ pages, so we should point them to the executive summary and implementation table. Feedback will be anonymous, and a compiled version of the feedback will be shared with the Partnership and posted to the website. We will be clear in the feedback criteria that we are not adding any more strategies to the implementation table, the main goal of this public review is for the Partnership to get a sense of the community’s support of this plan, and it will inform us of things that people feel strongly should be considered in future updates to the plan.

**Structure & Function of the Committee**

Alexandria briefly discussed the existing composition of the committee and that it was created to get us through plan development, but it was never really discussed what happens during implementation. With the water action teams in implementation, there will be some leadership and participation opportunities that partners looking to be more involved in the Partnership may be interested in. The committee in its current form agreed to continue to meet monthly until June to get the Partnership through that state recognition process. After June, the committee will likely switch to meeting every other month or even quarterly depending on the Partnership’s needs. The Committee discussed seeing their role in implementation as assisting the Partnership’s Planning Coordinator with administrative tasks like helping draft letters of support for implementation projects or if she needs them to review grant applications to help keep the Partnership going (personnel and “lights on” fees).

**Action Items**

* Committee members review draft declaration of cooperation that Alexandria will be sending by tomorrow (12/30/21) and submit before our next meeting (1/13/22).
* Optional: Attend or watch the Upper Grande Ronde Place-Based Plan Presentation to the Water Resource Commission March 17th or 18th to learn from their presentation for ours. Alexandria will take any pointers that will help make our presentation strong.