Mid-Coast Water Planning Partnership
Coordinating Committee
Meeting Minutes

August 12th, 2021, 9:00 – 10:00 am

**Meeting Attendance:**

**Mid-Coast Coordinating Committee**

**Paul Schuytema** – Lincoln County Economic Development Alliance
**Chris Janigo** – City of Newport
**David Rupp** – Oregon State University

**Leo Wlliamson** – Oregon Department of Forestry
**Alexandria Scott** – Local Planning Coordinator

**Consulting Project Team**

**Sam Chan** – Oregon Sea Grant

**Lisa DeBruyckere** – Creative Resource Strategies, LLC

**Lisa Gaines** – Institute for Natural Resources

**Janine Salwasser** – Institute for Natural Resources (Oregon Explorer)

**Meeting Summary**

**Project Team July Progress Report, Partnership Newsletter - Lisa DeBruyckere**

The Coordinating Committee was given an opportunity to provide any comments on the Project Team’s July Progress Report and July Partnership newsletter. There was no negative feedback, and the committee was thankful for the update from the Water Action Plan Development Team.

**Review Progress with Charter Signatories to Develop Implementation Plan and Discuss Next Steps – Lisa DeBruyckere**

Lisa DeBruyckerereviewed progress with charter signatories to develop the draft water action plan and discuss next steps in the process with the Coordinating Committee. There were 10 edits submitted in round 1 for the water action plan. With people coming in and out of those drafting sessions some of that was reflected in the edits submitted. The committee was encouraged to check out the newest version of the draft plan on the website that incorporated those edits.

**Status of Oregon Explorer – Janine Salwasser**

Janine Salwasser shared that her team has been collecting data that they know exists and has been reaching out to state agencies to collect data as well. She plans to hopefully share the alpha version of the Oregon Explorer map viewer and landing page at the September coordinating committee meeting so that they have a chance to provide feedback before the beta version is presented to the Partnership at the September 28th webinar.

**OKT Survey Phase 2 & Place-Based Planning Evaluation Update – Alexandria Scott**

Alexandria explained to the group that we are in contractual conversation with PSU to get the Oregon’s Kitchen Table Phase 2 community engagement project going. This will be taking place in the fall. We do not have as much funding for Phase 2 as we did for Phase 1, so we are going to need to be more targeted in our outreach efforts. We did not have a staff person on during Phase 1, so the consultants had to do more work and it was when Harmony was on maternity leave so there wasn’t anyone specifically focused on project management from the Partnership during that time. We feel confident that having both co-conveners available to help track the project and a staff member on board to help will keep things on budget and on time. Phase 2 will cost $15,000 and we have secured the funding to make this possible.

The Place-Based Planning evaluation has been postponed until this fall. This will allow the consultants in charge of that work more time to develop the evaluation framework and allow for us to finish our planning process before we evaluate it. When we have more information on the timeline, we will share it with the Partnership and Alexandria will help those consultants set a date for the Mid-Coast evaluation. The consultants have identified that 2-hours is not enough time to have a rich conversation about the planning process and that 4-hours will be needed. If this means, there is less people per planning group that is the sacrifice we will have to make to get the desired results from the evaluation. We hope to do this evaluation in person, but it will be dependent upon Covid-19 conditions during that time.

**Next Steps**

* The consulting team will be working with the Charter Signatories in August & September to finalize the draft water action plan before it is presented to the full partnership September 28th. That meeting will be followed by a survey to collect feedback from participants and people who couldn’t make the meeting.
* Janine’s team will hopefully be sharing the alpha version of the Oregon Explorer map viewer and landing page for the committee to review/provide feedback on at the September Coordinating Committee meeting before they are presented to the full Partnership at the September 28th webinar.
* Alexandria will reach out with more information on the Place-Based Planning evaluation one she hears about the new timeline from the consultants working on that.